

The regular meeting of the DeRuyter Town Board was held on the above date in the Conference Room of the DeRuyter Town Hall. Present were Supervisor Degear, Clerk Wightman, Highway Superintendent Cook, Councilmen Hathaway, Jones and Barnes and Coon, Joe Yankowski, Eugene Selden, Martha and Henry Conway and 10 Troop 14 Boy Scouts and their leaders.

Motion by Councilmen Barnes and Jones to accept the minutes of the February 9<sup>th</sup> meeting as presented. All in favor and carried.

**TOWN CLERK REPORT:**

- Monthly written report was submitted.

**HIGHWAY REPORT:**

- Highway Superintendent Cook attended Advocacy Day in Albany.
- Getting equipment ready for summer season.
- The annual 284 Expenditure Agreement was reviewed. Motion by Councilmen Coon and Barnes to accept said agreement. All in favor and carried.

**SUPERVISOR'S REPORT:**

- Monthly written report was submitted.

**OLD BUSINESS:**

- There has been no response to the Request For Proposal for the cleaning position at the Town Hall. Following a discussion, it was suggested that we ask for applications for a cleaner to be paid hourly.
- The Town Hall Building Use Policy was reviewed:

**Genevieve S. Staley Civic Center  
Facility Use Policy**

***This usage policy is intended to provide guidelines and set procedures for use and reservation of the community meeting space and ground located in and around the Genevieve S. Staley Civic Center (DeRuyter Town Hall).***

**A) Allowed Groups/Users**

The Genevieve S. Staley Civic Center is a municipal facility owned by the Town of DeRuyter, therefore meeting/event space is not available for private business use. However, space is available for meetings/events sponsored or hosted by:

- Town of DeRuyter
- DeRuyter Free Library
- DeRuyter Community Services

- Village of DeRuyter
- Federal, State, or County Governmental Agencies
- Civic Organizations, Non-profit Organizations, and Community Service Organizations

#### **B) Priority of Use of Facilities**

While meeting/event space within the Genevieve S. Staley Civic Center is available to the organizations mentioned above, Town of DeRuyter use will take priority. Scheduling conflicts will be resolved based on the following order of priority:

- Town of DeRuyter Court
- Town of DeRuyter Board Meetings/Events
- Town of DeRuyter Planning/Zoning Meetings/Events
- DeRuyter Free Library Meetings/Events
- Village of DeRuyter Meetings/Events
- Federal, State, or County Government Agency Meetings/Events
- DeRuyter Community Services Sponsored Meetings/Events
- Civic, Non-profit, and Community Service Organizations Meetings/Events

#### **C) Facility Availability**

The meeting/event space in the Genevieve S. Staley Civic Center is generally available for use. Users are to check availability and schedule meeting space use with the Town Clerk during normal office hours. All meetings must be scheduled with the Town Clerk.

Any keys needed for meetings/events held outside of normal operating hours must be obtained from the Town Clerk. All keys must be signed for and returned by the responsible party within two business days of the scheduled event. There will be a refundable \$25 deposit for all keys issued; deposit will be refunded when keys are returned.

In the event of inclement weather, the Town Supervisor or designee has the final authority on whether facilities are useable.

Town-sponsored meetings/events shall be given preference at all times in scheduling use of meetings space. Other meetings/events will be scheduled on a first-come, first-served basis. If an unforeseen circumstance requires the use of meeting space by the Town of DeRuyter, a group or organization may be required to reschedule or relocate their meeting/event.

#### **D) Rules of Conduct**

The following rules shall apply to all meetings/events located in the Genevieve S. Staley Civic Center or on the Civic Center property:

- Any group or organization using the facilities shall not discriminate on the basis of race, color, national origin, sex, religion, age, or disability.

- Any group or organization using the facilities shall conduct their meetings/events and themselves in a professional and courteous manner.
  - All activities MUST be under adult supervision at all times.
  - The responsible party must restore the facility to its original condition. No custodial services are provided; the user will be responsible for cleaning and removing any trash.
  - Smoking is strictly prohibited in the Civic Center or on the Civic Center grounds.
  - No alcoholic beverages are to be served or consumed on the premises.
  - There are no phones or technology (including internet) available for use.
  - Anyone using the facility outside of Town or Library operating hours must ensure the building is locked, secured, and all lights have been turned off upon leaving.
  - If for any reason the building cannot be secured or in the event of an emergency, the town supervisor or the town clerk must be notified immediately.
  - Violation of any of the rules outlined in this policy may result in the loss of future privileges to use Town facilities.
  - Users may be required to provide insurance acceptable by the Town Attorney prior to using the facilities.
  - Any damage to the facilities must be promptly repaired at the user's expense.
- Motion by Councilmen Jones and Barnes to adopt the "Genevieve S. Staley Civic Center Facility Use Policy". All in favor and carried.
  - DeRuyter Lake Issues – Supervisor Degear met with Dick Alter, President of the DeRuyter Lake Association and reviewed the issues William Molloy brought to the Board last month. If the Lake Association has issues they will bring them to the Town Board.
  - The training event for Madison County Municipal Officials regarding natural gas was discussed.

**NEW BUSINESS:**

- Joe Yankowski presented packets of information and opinions regarding the dangers of hydrofracking. Mr. Yankowski voiced his own concerns and suggested the Board impose a moratorium on hydrofracking. He also suggested informational meetings be held and that there be a public vote. Supervisor Degear stated that there is already a state-wide moratorium in place and that there have already been informational meetings in DeRuyter and that they were not very well attended. He also questioned what the public would be voting on since a moratorium is an internal action taken by the Board. Mr. Yankowski said he would like to know who locally has a natural gas lease. Supervisor Degear stated that he has a gas lease which he signed several years ago prior to becoming Supervisor for the Town of DeRuyter and that such information is public record attainable at the Madison County Clerk's Office.

- Town Hall expenses – Following a discussion, motion by Councilmen Jones and Hathaway to adopt:

**#39 Resolved:** That this Town Board does hereby approve, subject to permissive referendum, the appropriation of funds not to exceed \$10,000 from the Non-Highway Building Reserve Fund to be used for signage, court room furnishings, security system and first floor window treatments at the DeRuyter Town Hall.

The roll call vote was taken with the following results:

Supervisor Degear	Aye
Councilman Jones	Aye
Councilman Barnes	Aye
Councilman Hathaway	Aye
Councilman Coon	Aye

The Clerk declared the foregoing duly carried.

- Discussion about demolishing the old highway garage. The possibility of moving part of it to use for storage was discussed. Will need to get some testing done.
- The elevator passed inspection and is now working.
- The DeRuyter Free Library will begin moving in on March 16<sup>th</sup> and hopes to be operational by March 26<sup>th</sup>.
- Article urging non-profits to contact Legislature to save local funding was distributed.
- Information regarding Madison County’s green technologies was distributed.
- Councilman Jones briefly discussed a charge appearing on some Time Warner Cable customers’ bills.

✓ Motion by Councilmen Barnes and Coon to accept the Supervisor’s statement. All in favor and carried.

✓ Motion by Councilmen Barnes and Coon to pay the bills as audited:

Abstract #1003	\$18,445.63
Abstract #1004	\$14,034.20

All in favor and carried.

✓ Motion by Councilmen Barnes and Coon to adjourn. All in favor and carried.

Respectfully submitted,

Rebecca Wightman  
 Town Clerk