

The regular meeting of the DeRuyter Town Board was held at 7:30 p.m. on February 15, 2018 at the Genevieve Staley Civic Center.

Present were Supervisor Degear, Superintendent Cook, Clerk Marshall, Councilmen Hathaway, Jones, Coon, and Barnes.

Supervisor Degear began the meeting with the Pledge of Allegiance.

Motion made by Councilman Barnes, Seconded by Councilman Jones to accept the minutes. All in favor and carried.

**TOWN CLERK'S REPORT:**

- Monthly written report was submitted and discussed.

**HIGHWAY SUPERINTENDENT'S REPORT:**

- After the January thaw, repair was needed on Dublin Road as there was a wash out.
- Carey Road materials have been ordered.
- March 7, 2018 is Advocacy Day, would like to attend.

**SUPERVISOR'S REPORT:**

- Monthly written report was submitted and discussed, including Supervisor's report and statement, highway accounts, and expense report.

**CORRESPONDENCES:**

- The State of New York Unified Court System (UCS) is finalizing the purchase of all rights and ownership of the software from Service Education, Inc. (SEi). On December 19, 2017, the final payment of \$1100.00 was received for the license fee for the Court Room Program. This change will save municipalities thousands of dollars in the future years.

**OLD BUSINESS:**

- Supervisor Degear hired ALLCO to look at the Town Hall's septic problem. They put a camera through the lines and found a broken line right outside the building. There is a cast iron pipe that goes through the foundation, a gap due to the disconnected PVC to the septic tank. In the Spring, the fence will need to be taken down and the hole will have to be hand dug. While fixing the broken line, it was discussed to put a stand-up pipe in for future pump outs.

**NEW BUSINESS:**

- Motion made by Councilman Barnes, Seconded by Councilman Coon to modify the 2017 Town Budget as following:

2017 YEAR END TRANSFERS			
GENERAL FUND TOWNWIDE (A)			
ACCOUNT	ACCOUNT DESCRIPTION	INCREASE	COMMENTS/NOTES
A-1110.4	JUSTICE CONTR	\$ 98.00	
A-1110.42	JUSTICE CONTR	\$ 40.00	
A-1220.4	SUPV CONTR	\$ 415.00	
A-1220.41	SUPV CONTR	\$ 745.00	
A-1330.43	TAX COLL. - CONTR	\$ 515.00	
A-1620.44	CIVIC CENTER PHONE	\$ 6.00	
A-1660.4	CENTRAL STOREROOM	\$ 349.00	
A-7110.4	PARKS	\$ 2,407.00	
A-9030.8	SOC SECURITY	\$ 944.00	
	<b>TOTAL INCREASES</b>	<b>\$ 5,519.00</b>	
		<b>DECREASE</b>	
A-1990.4	CONTINGENT	\$ (2,500.00)	
A-1420.4	LAWYER	\$ (1,019.00)	
A-1440.4	ENGINEER	\$ (2,000.00)	
	<b>TOTAL DECREASES</b>	<b>\$ (5,519.00)</b>	
GENERAL FUND PART TOWN (B)			
ACCOUNT	ACCOUNT DESCRIPTION	INCREASE	COMMENTS/NOTES
B-9030.8	SOC SEC	\$ 103.00	
	<b>TOTAL INCREASES</b>	<b>\$ 103.00</b>	
		<b>DECREASE</b>	
B-1990.4	CONTINGENT	\$ (103.00)	
	<b>TOTAL DECREASES</b>	<b>\$ (103.00)</b>	
HIGHWAY TOWNWIDE (DA)			
ACCOUNT	ACCOUNT DESCRIPTION	INCREASE	COMMENTS/NOTES
DA-5142.1	SNOW SALARIES	\$ 12,719.00	
DA-9010.8	STATE RETIREMENT	\$ 2,536.00	
DA-9030.8	SOCIAL SECURITY	\$ 1,345.00	
	<b>TOTAL INCREASES</b>	<b>\$ 16,600.00</b>	
		<b>DECREASE</b>	
DA-5120.4	BRIDGES	\$ (1,000.00)	
DA-5130.4	MACHINERY	\$ (6,331.00)	
DA-5142.4	SNOW CONTR	\$ (9,269.00)	
	<b>TOTAL DECREASES</b>	<b>\$ (16,600.00)</b>	

The roll call was taken with the following results:

Supervisor Degear	Yes
Councilman Coon	Yes
Councilman Barnes	Yes
Councilman Hathaway	Yes
Councilman Jones	Yes

The clerk declared the forgoing duly carried.

### **NEW BUSINESS:**

- The Carey Road project was helped funded by the Rising Communities Grant. \$57,053.34 was paid by the county.
  
- Financial Analysis:
  - 1) Utility Cost Review: Electricity, Natural Gas, Phone/Internet had a savings in 2017 in the amount of \$1872.39.
  - 2) Sales Tax: Above budget.
  - 3) Fund Balance Projections:
    - “A” Fund: Budget Officer recommends using fund balance to cover the costs associated with replacing the roof at the highway garage and pole barn.
    - “B” Fund: Budget Officer recommends allocating the amount necessary to meet the top of the fund balance policy range, to the Non-Highway Building Reserve Account.
    - “DA” Fund: Budget officer recommends allocating money to the Equipment Reserve Account.
    - “DB” Fund: Budget Office recommends allocating money to the Equipment Reserve Account.

**OTHER BUSINESS:**

- Motion made by Councilman Hathaway, Seconded by Councilman Jones to move next month's Board Meeting to March 15, 2018. All in favor and carried.

**PUBLIC COMMENT:**

- No public present.

**PAYMENT OF CLAIMS:**

- Motion made by Councilman Barnes, Seconded by Councilman Jones to accept the Supervisor's Statement. All in favor and carried.
- Motion made by Councilman Barnes, Seconded by Councilman Jones to approve payment of the following claims:

<b>Abstract #2</b>	<b>\$159,729.15</b>
<b>Abstract #3</b>	<b>\$51,367.38</b>

All in favor and carried.

Motion made by Councilman Barnes, Seconded by Councilman Jones to Adjourn the meeting. All in favor and carried.

Respectfully Submitted,

Rebecca Marshall, Town Clerk



