

The regular meeting of the DeRuyter Town Board was held at 7:30PM on the above date in the DeRuyter Town Hall Conference Room. Present were Supervisor Degear, Clerk Wightman, Councilmen Barnes, Coon, and Hathaway, Attorney Matthew Neuman and visitors Joe Yankowski, Tim Brechocki and Linda Herbert.

Motion by Councilmen Barnes and Coon to accept the minutes of the March 8th meeting as presented. All in favor and carried.

**TOWN CLERK'S REPORT:** The monthly written report was submitted.

**HIGHWAY SUPERINTENDENT'S REPORT:**

- Sweeping roadsides
- Shoulder repair
- Cleaning out old garage
- Repair work on Badger
- Sandblasting and painting of under body of 1998 International would cost approximately \$2,000.

**SUPERVISOR'S REPORT:** Monthly written statements were submitted.

**BIDDING:** Sealed bids for washed road sand were requested. Two bids were received:

- |                        |                   |                         |
|------------------------|-------------------|-------------------------|
| 1. T.H. Kinsella, Inc. | FOB origin \$6.75 | FOB Destination \$11.00 |
| 2. Suit-Kote           | FOB origin \$9.05 | FOB Destination \$15.05 |

Motion by Councilmen Coon and Hathaway to accept the low bid from T.H. Kinsella, Inc. All in favor and carried.

Motion by Councilmen Coon and Hathaway to enter into executive session to receive legal advice from the Town Attorney. All in favor and carried.

Motion by Councilmen Barnes and Coon to return to regular session. All in favor and carried.

**UNFINISHED BUSINESS:**

- Approximately 17 applications have been received for the Town Hall Cleaner position. Three or four of these applicants will be asked to come in for an interview.
- The old garage is almost empty now. Ceiling fans will be taken down for use in the new garage. This Board plans to move forward toward demolition of the old building.

**NEW BUSINESS:**

- The following policy has been drafted:

Town of DeRuyter Highway Sign Replacement Policy

The Town of DeRuyter shall replace all Regulatory, Warning and Guide Road Signs on each Town Highway based on the year installed, function and the expected useful life of the sign as per manufacturer's specifications. Each sign shall be updated and changed to the newest MUTDC

specifications according to the date on the back side of the sign and the written records kept by the Highway Superintendent when the sign is/was installed and also a yearly inspection. Any older signs shall be checked annually for damage and reflectivity and replaced as needed with all regulatory signs replaced by 2019. All road name signs will be replaced with new compliant signs by 2020. All the signs on a road 2 miles up to 5 miles long or a series of shorter roads adding up to the same distance shall be changed at the same time or at a time of major reconstruction of a Town Highway. Signs that are reported damaged or missing shall be replaced upon notification of the Highway Department and as soon as a replacement is available with the exception of Stop and Yield signs which require immediate attention. A sign controlled under the authority of a higher entity is the responsibility of that Authority (County of NYSDOT). All Town sign replacement shall be documented by the Highway Superintendent.

An inventory was completed in March of 2012 and signs will be replaced in accordance with the new MUTCD standards from that point forward with the exception of R9 series, R10-1/R10b and R7 and R8 series.

Motion by Councilmen Barnes and Coon to adopt the above sign replacement policy. All in favor and carried.

- Workplace Violence Policy – A review of said policy was made by Mr. Dominick A. Timpano. He stated that the following information be placed at the bottom of the policy:

*Administrator: (name), Town Supervisor*  
*Employee Representative: (name), Highway Superintendent*  
*Contact: (name), Town Clerk*

Motion by Councilmen Barnes and Hathaway to amend the Town of DeRuyter Workplace Violence Policy by adding the information above. All in favor and carried.

- NYMIR – inventory discussed and possible appraisal of buildings.
- Road Use Law – Supervisor Degear presented copies of Madison County’s Local Law for review by Town Board members.
- Joe Yankowski attended the meeting to discuss his hydrofracking concerns. Attorney Matthew Neuman addressed conflict of interest issues. He stated that he sees no apparent conflict at this time, gas leases are public record and there is no pending legislation.

**TOWN HALL UPDATE:**

- Supervisor Degear presented renovation project cost share and town expenses.

✓ Motion by Councilmen Coon and Hathaway to accept the Supervisor’s statement. All in favor and carried.

✓ Motion by Councilmen Coon and Hathaway to pay the bills as audited:

Abstract #1005	\$27,170.30
Abstract #1006	\$15,767.13

All in favor and carried.

- ✓ Motion by Councilmen Coon and Hathaway to pay the bill from Chubb Fire & Security, Inc. in the amount of \$475.00. All in favor and carried.
- ✓ Motion by Councilmen Coon and Hathaway to adjourn. All in favor and carried.

Respectfully submitted,

Rebecca Wightman  
Town Clerk